

**NORTH CENTRAL BEHAVIORAL HEALTH SYSTEMS, INC.**

**Position:** Clinical Manager  
**Department:** Access Center/Outpatient Behavioral Health/After-Hours Crisis  
**Primary Location:** LaSalle  
**Classification:** 4  
**Immediate Supervisor:** Chief Operating Officer  
**Available:** Immediately

**Position Summary:**

Works in coordination with CEO, COO, and other members of the management team service lines to further organization goals.

Provides operational and clinical supervision to assigned programs/staff through knowledge of issues related to behavioral health disorders. Recognizes and uses best practices of intervention strategies and works to implement the agency service delivery model.

**Minimum Qualifications:**

- Master's Degree and licensure which qualifies as a Licensed Practitioner of the Healing Arts.
- Three years of therapy/direct service provision with a broad population.
- Supervision and/or administrative experience preferred.
- Computer knowledge and ability to use an Electronic Health Record (EHR).

**Primary Responsibilities:**

- Function as part of a larger team responsible for achieving the organizations target goals.
- Demonstrate current knowledge of issues related to behavioral health disorders and promotes environment reflecting this.
- Provides clinical and operational supervision, consultation and support to assigned personnel and departments in accordance with NCBHS policies and procedures.
- Implements agency service delivery model by participating in case review, providing direction to all staff related to the model and ordering client treatment as LPHA. Uses reports and data to review individual staff work to assure benchmarks are achieved.
- Works with Corporate Compliance and uses reports and data to assure client records meet standards. Identifies compliance benchmarks and assures staff achieve these.
- Utilizes data and reports to work with staff to understand productivity benchmarks, and identifies barriers to achieve these and implements plans to correct.
- Completes assigned staff's annual evaluations in a timely fashion, identifying staff strengths and weaknesses and creating plans to overcome weaknesses.
- Believes in the value of utilizing Evidenced Based Practices to achieve clinical care outcomes
- Ability to evaluate effectiveness of clinical care outcomes utilizing data analytics
- Maintain key characteristics of flexibility, adaptability, and implement change as part of a team

**Essential Responsibilities:**

- Professional who is capable of operating effectively on his/her own.
- Excellent communication skills both written and verbal.
- Ability to use computers with proficient skill in using Microsoft Word, Excel, and PowerPoint.
- Working knowledge of SMI population.
- Must have reliable means of transportation.
- Valid Driver's License and safe driving record and proof of insurance coverage.
- Knows and uses best practices of interventions and support strategies, and is able to facilitate their staff learning and utilizing good clinical skills.
- Designs, delivers and documents highly individualized services and supports and is able to coach staff members to do the same.
- Demonstrates ability to work collaboratively within and across the service system.
- Works to meet standards for role.

**Additional Responsibilities:**

- Ability to effectively present information and respond to questions from groups of managers, clients, customers, and community members.
- Ability to identify, create and foster community relationships and partnerships.
- Self-starter, ability to work both autonomously and in groups.
- Regards individuals with behavioral health disorders as persons with dignity and competence.
- Remains current in best treatment practices, keeps license current, and encourages the same from staff supervised.

**If you are interested in this position,** please send application/resume to: [hr@ncbhs.org](mailto:hr@ncbhs.org) or mail to NCBHS, PO Box 1488, LaSalle, IL 61301