

NORTH CENTRAL BEHAVIORAL HEALTH SYSTEMS, INC.

POSITION DESCRIPTION

POSITION: Part-Time Maintenance Technician
LOCATION: Ottawa, IL
HOURS: Three days per week (flexible days) 18-20 hours 9a-3:30p

Job Description

- Complete routine repairs and general maintenance of facilities and equipment, including minor electrical, carpentry, plumbing and preventative life safety work in the Ottawa office.
- General care and upkeep related to inside of building; moving of items, furniture, etc.
- General upkeep of exterior parking lot, plants, landscape
- Assure sidewalks and parking lot are safe after snow, doing minor shoveling, snow blowing and salting

Qualifications

- High School diploma or equivalent
- 2-4 years' experience working in maintenance role or similar
- Valid driver's license and insurance

If you are interested in this position, please send application/resume to: hr@ncbhs.org or mail to NCBHS, PO Box 1488, LaSalle, IL 61301