

NORTH CENTRAL BEHAVIORAL HEALTH SYSTEMS, INC.

INTERNAL POSTING

POSITION: SASS Community Support Specialist
CLASSIFICATION: 7
DEPARTMENT: Community Support
STATUS: Non-Exempt
LOCATION: Ottawa
HOURS: Full Time 40 Hours a Week
SUPERVISOR: Clinical Supervisor

Position Summary:

Provides linkage and case management services to children and adolescents in conjunction with support to the caretakers to enabling the children to remain in the community.

Qualifications:

Minimum of Bachelor's Degree.

Experience in children's mental health services preferred.

Possess a valid Illinois driver's license and access to a car during working hours and proof of insurance coverage.

Knowledge/Skills/Experiences:

- * Requires the ability to work autonomously and seek supervision with high risk clients
- * Knowledge of Child Development issues.
- * Knowledge and application of professional therapeutic relationship principles.
- * Knowledge of professional methods and techniques of individual, brief, group, family counseling.
- * Ability to diagnose mental health and related illnesses, develop and implement treatment plans under supervision.
- * Ability to make professional and clinical decisions within area of responsibility.
- * Recognizes and is sensitive to cultural and ethnic differences.
- * Ability to work under supervision and follow instructions.
- * Ability to work cooperatively with others.
- * Ability to communicate clearly both verbally and in writing.
- * Ability to adapt to change in work or client assignment.
- * Ability to assess, form a safety plan and initiate interventions in crisis situations.
- * Ability to establish and maintain effective relationships with clients, other employees, and the public.

Major Responsibilities:

- * Support children in their environment by advocating for their mental health needs with family and community systems.
- * Provide encouragement and resources to the child's caretaker.
- * Provide crisis intervention to clients on a rotation basis with others on the team including after hours crisis team.
- * Provide consultation to NCBHS staff and outside agency staff on treatment issues for identified clients.
- * Monitor hospital services provided to children: attend hospital staffings, provide consultation on aftercare.
- * Provide unconditional treatment and/or services to children.
- * Develops treatment plans and participates in evaluation of treatment methods and procedures.
- * Provides individual, brief and group counseling services to clients.
- * Provides consultation and education under supervision.
- * Prepares and maintains necessary client records and reports in accordance with licensing and accreditation standards and agency policies/procedures.
- * Documents client response to individual and group therapy in approved formats including individual and group progress notes.
- * Participates in the Performance Improvement activities of the agency.
- * Provides appropriate linkage and referral according to agency mission, values, policies and procedures.
- * Insures that defined individual rights and responsibilities of clients, their families, visitors, and co-workers are honored.
- * Supports and implements the agency organizational and clinical policies and procedures.
- * Participates in regular agency staffings, clinical supervision, and training as determined.

The above statements reflect the general duties considered to describe the principal functions of the position identified, and shall not be considered as detailed description of all the work requirements that may be inherent in the position.

Essential Job Functions:

The major responsibilities preceded with asterisks are considered essential job functions.

If you are interested in this position, please send application/resume to: hr@ncbhs.org or mail to: NCBHS, PO Box 1488, LaSalle, IL 61301.